



COMMON APPLICATION

APP. No.

NSDCA Vocational Education Council

For Office Use Only

Registration No.....

Student File No.....

Programme of Study

Faculty of

Programme Name

Institute/Center

Personal Information

Name: Male Female
(exactly as it appears on academic transcript/certificate of qualifying examination)

Father's name:

Mother's name:

Date of Birth: Nationality:
dd/mm/yyyy

Passport-size
Photo

Permanent Home Address

Line 1:

Line 2:

City/Town : State/Province : Zip/Postal Code :

Post Office : Police Station:.....

Mailing Address (If Different)

Line 1:

Line 1:

City/Town:

State province:

Country:

Post Office:

Police Station:

Guardian Address

Line 1:

Line 1:

City/Town:

State province:

Country:

Post Office:

Police Station:

Permanent home phone: Mobile phone (self)

Academic information

Level	Programme Name	School/ College	University/ Board/ Council	Mode of Education	Medium of Examination/ Instruction	Year of passing from-to	%age Marks/CGPA/ Overall Grade (as applicable) (Mention R.A., in case result awaited)	Verification (for Office Use Only)
Matric or equivalent								
10+2 or equivalent								
Diploma after matric								
Bachelor's Degree								
Post Graduation Degree								
Other, specify								
Other, specify								

Distinction

(Briefly list any distinctions, achievements, honors etc. you have received in academic/sports/cultural/ co-curricular activities)

Sr.	Activity	Level	Distinction/Honor	Recognition level			
				School College	State/ Regional	International	National
1.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	_____	_____	_____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Family Information

(This information is required for data base purposes only and will not have any impact on admission process.)

Family Details	Full Name	Educational Level	Occupation	Annual Income (Rs)	Home phone/ Mobile No.	E-mail Address
Father						
Mother						
Siblings(Brother/ Sister)						
Siblings (Brother/Sister)						
Guardian						
Any other						

NSDCA Alumni Did Your sibling study at any constituent of NSDCA Council? Yes No

Sr.	Full Name	Programme	Term
1.			
2.			

Family members studying at NSDCA Council

Payment Details

Amount DD. No..... Cash Date

Candidate Name:

Date:

Place:

Candidate Signature

Procedure of admission

1. Fill up the admission form carefully.
2. Attach copies of all certificates and mark sheets.
3. Send the completed admission form along with four stamp size photographs and demand draft of the first installment fees to the address mentioned above. Candidates can also pay by cash by visiting our office and authorized counseling center.

Rules, Regulation / Terms:-

- The Fees paid are non- refundable and non-transferable under any circumstances.
- Failure to pay fees by due date shall result in imposition of fine
- Batch transfer are not permitted. In special cases if allowed the students will be required to pay the requisite transfer fee
- The institute reserves the right in make any changes/amendments to terms and condition of admission at any time.
- Students is required to inform the institute about any changes in his/her contact details including permanent / corresp./PG address, email-id at any point of time.
- The Institute may make mandatory the submission of any certificates or documents before or at the time of the admission or afterwards, for the purpose of admission or otherwise, as decided by the institute.
- Students undertake/certify that the documents submitted by him/her are original / genuine and not fake and to the best of his/her knowledge. If found otherwise the fees of the student shall be forfeited and seprate legal action would be taken by the institute.
- Institute reserves the right to cancel admission if student fails to submit relevant documents or otherwise if fails to fulfill any condition.
- Institute will charge the fee for various facilities like reappear/ backlog etc. as decided from time to time
- Student should keep himself/herself well versed with the updates in the Institute through our notice board/website. Institute is not responsible for any individual intimation of information
- In the event of any disputes between the parties the courts of Delhi shall have exclusive jurisdiction

Declaration by Students

I _____ son/daughter _____ of _____ have read & hereby certify that the information given in the application is complete and accurate to the best of my knowledge.

I understand all the reules and regulations laid down by the Institute and agree that misrepresentation or omission of facts will justify the denial of admission, cancellation of admission or expulsion. The fees paid is non refundable under this circumstances. In case I am not in position to join continue course even after submission of fees, I will not claim refund of fees. I am not entitled to pursue any course from any other Educational Group while enrolling with this institute.

Signature _____

Date: _____